



Erie County Industrial Development Agency (ECIDA)  
Buffalo & Erie County Regional Development Corporation (RDC)  
Buffalo & Erie County Industrial Land Development Corporation (ILDC)

Joint Nominating Committee Meeting

March 22, 2024  
At 12:00 p.m.  
ECIDA Offices  
95 Perry Street, 4th Floor  
Buffalo, New York 14203

1. Approval of Minutes – April 14, 2023
2. Proposed Committee Assignments and Officers
3. Adjournment

**MINUTES OF A JOINT MEETING OF THE NOMINATING COMMITTEES OF THE  
ERIE COUNTY INDUSTRIAL DEVELOPMENT AGENCY (ECIDA)  
BUFFALO AND ERIE COUNTY REGIONAL  
DEVELOPMENT CORPORATION (RDC)  
AND  
BUFFALO AND ERIE COUNTY  
INDUSTRIAL LAND DEVELOPMENT CORPORATION (ILDC)**

**DATE AND PLACE:** April 14, 2023, at the Erie County Industrial Development Agency, 95 Perry Street, Suite 403, Buffalo, New York 14203

**PRESENT:** Hon. Diane Benczkowski, Zachary Evans, Richard Lipsitz, Jr. and Kenneth A. Schoetz

**EXCUSED:** Dottie Gallagher and Hon. Mark Poloncarz

**OTHERS PRESENT:** John Cappellino, President & Chief Executive Officer; Mollie Profic, Chief Financial Officer/Assistant Secretary; Brian Krygier, Director of Information Technology; Carrie Hocieniec, Operations Assistant; and Pietra G. Zaffram, Esq., Harris Beach PLLC/General Counsel

**GUEST:** None.

There being a quorum present at 12:10 p.m., the Meeting of the Members of the Joint Nominating Committee of the Erie County Industrial Development Agency, Buffalo and Erie County Regional Development Corporation and the Buffalo and Erie County Industrial Land Development Corporation was called to order by Mr. Lipsitz who presided over the meeting in the absence of Chair Poloncarz.

**MINUTES**

The minutes of the March 31, 2022 Meeting of the Joint Nominating Committee were presented, and upon motion made by Ms. Benczkowski and seconded by Mr. Evans, approval of the minutes was unanimously carried.

**PROPOSED COMMITTEE ASSIGNMENTS AND OFFICERS**

Mr. Cappellino reviewed the entire slate of committee member appointments and officer position appointments, noting changes over the prior year's appointments. General discussion ensued.

Mr. Schoetz moved and Mr. Evans seconded to approve of the proposed committee member appointments and the officer position appointments as presented. Mr. Lipsitz called for the vote and the aforementioned motion was unanimously approved.

There being no further business to discuss, Mr. Lipsitz adjourned the meeting at 12:20 p.m.

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Elizabeth A. O'Keefe, Secretary

## 2024 - 2025 ECIDA/RDC/ILDC Board Committees & Officers

<b>Executive Committee ECIDA/RDC</b>	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
7 Board members, President & CEO, as specified in By-Laws	Chair - Brenda McDuffie (Chair)	Chair - Brenda McDuffie (Chair)
	Vice Chair - Richard Lipsitz	Vice Chair - Richard Lipsitz
	County Executive - Hon Mark Poloncarz	County Executive - Hon Mark Poloncarz
	Mayor Buffalo – Hon. Byron Brown	Mayor Buffalo – Hon. Byron Brown
	Hon. Joseph Emminger (Chair, RDC Loan Committee)	Hon. Joseph Emminger (Chair, RDC Loan Committee)
	Glenn Nellis - (Representing the Finance & Audit Committee)	Glenn Nellis - (Representing the Finance & Audit Committee)
	Hon. Darius Pridgen (Chair, Loan Write-Off)	Ken Schoetz (Chair, Loan Write-Off Committee)
	President & CEO John Cappellino [non-voting]	President & CEO John Cappellino [non-voting]

<b>Finance &amp; Audit Committee ECIDA/RDC/ILDC</b>	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL.  <b>3-4 Meetings a Year</b>	Michael Szukala (Chair)	Michael Szukala (Chair)
	Penny Beckwith (M&T)	Penny Beckwith (M&T)
	Allison DeHoney	Allison DeHoney
	Denise McCowan*	Glenn Nellis*
	Glenn Nellis*	Denise McCowan*
	Paul Vukelic*	Hon. Brian Nowak
	William Witzleben (M&T)	Paul Vukelic*
		William Witzleben (M&T)

<b>Governance Committee ECIDA/RDC/ILDC</b>	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
At least 3 Board members specified in By-Laws. Not less than 3 independent members per PAL.  <b>1-2 Meetings a Year</b>	Brenda McDuffie* (Chair)	Brenda McDuffie* (Chair)
	Thomas Baines	Thomas Baines
	Zachary Evans	Zachary Evans
	Michael Hughes	Hon. Howard Johnson
	Hon. Brian Kulpa	Hon. Brian Kulpa
	Hon. Howard Johnson	Tyra Johnson*
	Tyra Johnson*	Hon. Christopher Scanlon
	Ken Schoetz*	Ken Schoetz*
David State	David State	

\*Board members who fill seats required by By-laws

Nominating Committee Approved Date –

Board Approved Date –

## 2024 - 2025 ECIDA/RDC/ILDC Board Committees & Officers

<b>Loan Committee ECIDA/RDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
By-Laws specify no more than 5 members of the Policy Committee plus 2 City members and 1 County member  <b>6-12 Meetings a Year</b>	Hon. Joseph Emminger (Chair)	Hon. Joseph Emminger (Chair)
	Denise Abbott	Denise Abbott
	[City 2] Rebecca Gandour	[City 2] Rebecca Gandour
	[Other] Nancy LaTulip	[Other] Nancy LaTulip
	[County 1] David McKinley (Community Bank N.A.)	[County 1] David McKinley (Community Bank N.A.)
	[Other] Michael Taylor (Pursuit Lending)	[Other] Michael Taylor (Pursuit Lending)
	[City 1] Royce Woods (Evans Bank)	[City 1] Royce Woods (Evans Bank)

<b>Loan Write-off Committee ECIDA/RDC/ILDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
At least 3 Board members specified in By-Laws  <b>1 Meeting a Year</b>	Hon. Darius Pridgen* (Chair)	Ken Schoetz*(Chair)
	Penny Beckwith (M&T)	Penny Beckwith (M&T)
	Tyra Johnson*	Tyra Johnson*
	Ken Schoetz*	Brian Nowak*
	William Witzleben (M&T)	William Witzleben (M&T)

<b>Compensation Committee ECIDA</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
No by-law requirement  <b>1-2 Meetings a Year</b>	Hon. Mark Poloncarz (Chair)	Hon. Mark Poloncarz (Chair)
	Rev. Mark Blue	Rev. Mark Blue
	Dottie Gallagher	Michael Hughes
	Michael Hughes	Richard Lipsitz
	Richard Lipsitz	Brenda McDuffie
	Brenda McDuffie	Ken Schoetz
	Ken Schoetz	

<b>Nominating Committee ECIDA/RDC/ILDC</b>	<b><u>Current Committee Members</u></b>	<b><u>Proposed Committee Members</u></b>
No by-law requirement  <b>1 Meeting a Year</b>	Hon. Mark Poloncarz (Chair)	Hon. Mark Poloncarz (Chair)
	Zachary Evans	Rev. Mark Blue
	Richard Lipsitz	Zachary Evans
	Ken Schoetz	Richard Lipsitz
	*Vacant	Ken Schoetz

\*Board members who fill seats required by By-laws

Nominating Committee Approved Date –

Board Approved Date –

## 2024 - 2025 ECIDA/RDC/ILDC Board Committees & Officers

Policy Committee ECIDA/RDC	<u>Current Committee Members</u>	<u>Proposed Committee Members</u>
<b>At least 3 Board members specified in By-Laws</b>  <b>10-12 Meetings a year</b>	Richard Lipsitz* (Chair)	Richard Lipsitz* (Chair)
	Denise Abbott	Denise Abbott
	Hon. April Baskin	Hon. April Baskin
	A.J. Baynes	A.J. Baynes
	Rev. Mark Blue*	Rev. Mark Blue*
	Hon. Byron Brown	Hon. Byron Brown
	Zachary Evans	Zachary Evans
	Susan McCartney	Susan McCartney
	Brenda McDuffie*	Brenda McDuffie*
	Glenn Nellis	Glenn Nellis
	Laura Smith	Laura Smith
	David State	David State
	Lavon Stephens	Lavon Stephens
	Hon. John Tobia	Hon. John Tobia
Paul Vukelic	Paul Vukelic	

<u>OFFICERS</u>	<u>Current Officers</u>			<u>Proposed Officers</u>		
	<u>ECIDA</u>	<u>RDC</u>	<u>ILDC</u>	<u>ECIDA</u>	<u>RDC</u>	<u>ILDC</u>
<b>Chair</b>	Brenda McDuffie		Hon. Mark Poloncarz	Brenda McDuffie		Hon. Mark Poloncarz
<b>Vice Chair</b>	Richard Lipsitz			Richard Lipsitz		
<b>President &amp; CEO</b>	John Cappellino			John Cappellino		
<b>Vice President</b>	Mollie Profic, Beth O'Keefe			Mollie Profic, Beth O'Keefe		
<b>Treasurer</b>	Mollie Profic			Mollie Profic		
<b>Assistant Treasurers</b>	Jerry Manhard, Atiqa Abidi, Daryl Spulecki			Jerry Manhard, Atiqa Abidi, Daryl Spulecki		
<b>Secretary</b>	Beth O'Keefe			Beth O'Keefe		
<b>Assistant Secretaries</b>	Jerry Manhard, Carrie Hocieniec			Jerry Manhard, Carrie Hocieniec		

<b>OTHER DESIGNATED POSITIONS</b>	<u>Designated Positions</u>	<u>Designated Positions</u>
<b>Chief Financial Officer</b>	Mollie Profic	Mollie Profic
<b>Senior Accountant</b>	Atiqa Abidi	Atiqa Abidi
<b>Chief Lending Officer</b>	Jerry Manhard	Jerry Manhard
<b>Contracting Officer (required in Property Disposition Policy)</b>	Mollie Profic	Mollie Profic
<b>Electronic Records Retention Officer</b>	Brian Krygier	Brian Krygier
<b>Ethics Officer (required in Conflict of Interest Policy)</b>	John Cappellino	John Cappellino
<b>FOIL Officer</b>	Robbie Ann McPherson	Robbie Ann McPherson
<b>FOIL Appeals Officer</b>	John Cappellino	John Cappellino
<b>Human Resources Officers</b>	Mollie Profic, Pat Smith	Mollie Profic, Pat Smith
<b>Non-electronic Records Retention Officer</b>	Carrie Hocieniec	Carrie Hocieniec

\*Board members who fill seats required by By-laws

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